

To: All Members and Substitute Members of
the Overview & Scrutiny Committee -
Housing
(Other Members for Information)

Cc: Portfolio Holder for Housing

When calling please ask for:

Fiona Cameron, Democratic Services Officer

Policy & Governance

E-mail: fiona.cameron@waverley.gov.uk

Direct line: 01483 523226

Calls may be recorded for training or monitoring

Date: 8 September 2017

Membership of the Overview & Scrutiny Committee - Housing

Cllr John Ward (Chairman)
Cllr Pat Frost (Vice Chairman)
Cllr Carole Cockburn
Cllr Patricia Ellis
Cllr Michael Goodridge

Cllr Tony Gordon-Smith
Cllr Denise Le Gal
Cllr Richard Seaborne
Cllr Liz Townsend

Co-opted Members from the Tenants' Panel

Miss Brenda Greenslade

Mr Adrian Waller

Substitutes

Cllr Maurice Byham
Cllr Mike Band

Cllr John Williamson
Cllr Jerry Hyman

Tenants' Panel Substitutes

Mr Terry Daubney

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - HOUSING will be held as follows:

DATE: TUESDAY, 19 SEPTEMBER 2017

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/committees

Waverley Corporate Plan 2016-2019

Priority 1: Customer Service

We will strive to deliver excellent , accessible services which meet the needs of our residents.

Priority 2: Community Wellbeing

We will support the wellbeing and vitality of our communities.

Priority 3: Environment

We will strive to protect and enhance the environment of Waverley.

Priority 4: Value for Money

We will continue to provide excellent value for money that reflects the needs of our residents.

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
 - provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
 - is led by 'independent minded governors' who take ownership of the scrutiny process; and,
 - amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.
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NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **MINUTES** (Pages 7 - 16)

The Minutes of the meeting of the Housing Overview & Scrutiny Committee held on 4 July 2017 are attached, and Members are asked to confirm them as a correct record.

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions.

3. **DECLARATIONS OF INTERESTS**

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is 5pm on Tuesday 12 September 2017.

5. **PERFORMANCE MANAGEMENT REPORT - QUARTER 1 2017/18 (APRIL - JUNE 2017)** (Pages 17 - 28)

This report provides a summary of the Housing service performance over the first quarter of the financial year. The report details the team's performance against the indicators that fall within the remit of the Housing Overview & Scrutiny Committee. It also provides a summary of customer feedback data.

The Committee has the opportunity to comment and scrutinise the presented performance data. In addition the Committee may identify future committee reporting requirements regarding performance management.

Recommendation

It is recommended that the Housing Overview & Scrutiny Committee:

1. considers the performance figures, as set out in Annexe 1, and agrees any observations or recommendations about performance it wishes to make to the Executive,
2. considers the customer feedback data and agrees any observations or recommendations about performance it wishes to make to the Executive, and
3. considers scope of work and identifies areas for the Committee future workplan.

6. IT SYSTEMS IN THE HOUSING SERVICE (Pages 29 - 38)

To provide the Committee with an awareness and understanding of the IT systems used by the Housing Service, and to provide information regarding past challenges, future plans and aspirations for the Service regarding IT.

Recommendation

It is recommended that the Housing Overview & Scrutiny Committee considers the information provided, and agrees any observations or matters to be followed up by the Committee.

7. SHELTERED HOUSING SERVICE AND HOUSING RELATED SUPPORT
(Pages 39 - 40)

Hugh Wagstaff, Head of Housing Operations, to provide a verbal update on Surrey County Council's proposals to decommission all Housing Related Support funding, including funding for services for older people, in order to achieve savings in the Adult Social Care budget.

Following an 8-week consultation with providers (June-August 2017) the Surrey County Council Cabinet will be considering recommendations on the proposals at its meeting on 26 September 2017.

The Surrey County Council Adults and Health Select Committee reviewed the proposals on 14 July 2017, and expressed concern in respect of the long term impact of the proposals. The attached response to the Select Committee's detailed recommendations was provided at their recent meeting (on 4 September) by SCC officers, and may be helpful to inform the Housing Overview & Scrutiny Committee's consideration of a response by Waverley Borough Council.

8. OCKFORD RIDGE - SITE VISIT FEEDBACK

The Chairman to introduce, and invite observations from the Committee; and for the Committee to agree how it would like to monitor the progress of the Ockford Ridge regeneration project going forward.

9. REVIEW OF HOUSING DESIGN STANDARD (Pages 41 - 68)

To provide members with an overview of the Design Standards and Specifications adopted in 2014 for new council homes and outline a proposal for review of these standards by the Committee both in context of 'Site C' at Ockford Ridge and other future council housing developments.

Recommendation

That the Housing Overview and Scrutiny Committee undertakes a review of the Waverley Design Standard Standards and Specification Guidelines, in the context of both Ockford Ridge Site C proposals and other Waverley Borough Council housing development schemes.

10. COMMITTEE WORK PROGRAMME (Pages 69 - 88)

The Housing Overview & Scrutiny Committee, along with the O&S Coordinating Board, is responsible for managing the Committee's work programme.

The work programme (attached) includes items agreed at the O&S Coordinating Board and takes account of items identified on the latest Executive Forward Programme (Annexe 1) as due to come forward for decision.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached at Annexe 2.

Recommendation

Members are invited to consider their work programme and make any comments and/or amendments they consider necessary, including suggestions for any additional topics that the Committee may wish to add to its work programme.

11. EXCLUSION OF PRESS AND PUBLIC

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified at the meeting).

12. ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

Officer contacts:

Alex Sargeson, Scrutiny Policy Officer

Tel. 01483 523214 or email: alex.sargeson@waverley.gov.uk

Fiona Cameron, Democratic Services Officer

Tel. 01483 523226 or email: fiona.cameron@waverley.gov.uk